

HACSA MEMORANDUM

TO: HACSA Board of Commissioners

FROM: Don Williams, Housing Director

AGENDA ITEM: ORDER/In the Matter of Accepting a Bid and Awarding Contract #03-C-0066 for the Laurelwood Re-Construction: Phase Four.

AGENDA DATE: October 29, 2003

I. MOTION :

IT IS MOVED THAT NW BUILDING SPECIALISTS BE AWARDED A CONTRACT #03-C-0066 FOR LAURELWOOD RE-CONSTRUCTION: PHASE FOUR AND THAT AN ORDER TO THIS EFFECT BE SIGNED; AND AN AGREEMENT BE EXECUTED IN ACCORDANCE WITH BID DOCUMENTS.

II. ISSUE

Board approval is required to award a contract for the Laurelwood Re-Construction: Phase Four, located in Florence, Oregon .

III. DISCUSSION

A. Background:

The Agency is in the process of doing comprehensive modernization of the 30 units of Public Housing in Florence, Oregon, known as Laurelwood Homes. This is the forth phase of this modernization work, and this phase is to demolish and totally rebuild one duplex (two units). The exterior work includes total building demolition and removal, construction of a new building with additional concrete footings, slabs, and ramps in full ADA compliance.

B. Analysis

A formal bid process with a bid package was issued by the Agency for the required work. Plans were placed in various plan centers, and the project was advertised in local papers. Three responsive bids were obtained, and the lowest bidder is both responsive and responsible and they have reviewed their bid and confirmed their costs.

C. Alternatives/Options

In that the public bidding process was employed, the lowest bid of \$194,254 has no irregularities and is responsive and responsible, the prices are considered competitive, and there are sufficient budget funds to cover the project, we recommend award of the contract to NW Building Specialists.

D. Recommendation

Approval of the proposed Motion.

E. Timing

Upon bid award, the contractor shall have ten days to provide the Agency with a signed contract. It is anticipated that all other necessary documents could be processed by November 12, 2003 and work would commence shortly thereafter.

IV. IMPLEMENTATION/FOLLOW-UP

Same as in Item III.E

V. ATTACHMENTS

Bid Recap Sheet.

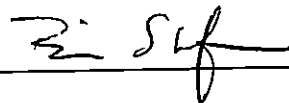
BID RECAP SHEET

Contract #03-C-0066
LAURELWOOD RECONSTRUCTION: PHASE FOUR

AWARDING A CONTRACT FOR LAURELWOOD RECONSTRUCTION: PHASE FOUR, OWNED BY THE HOUSING AND COMMUNITY SERVICES AGENCY OF LANE COUNTY.

<u>CONTRACTOR</u>	<u>BID</u>	<u>RANK</u>
West Lane Contractors, Inc Coos Bay, Oregon	\$219,850.00	#3
Ron Kaufmann Construction Reedsport, Oregon	\$204, 500.00	#2
NW Building Specialists, Inc. North Bend, Oregon	\$194,254.00	#1

This a true and accurate account of the bid opening results
for this project on October 9, 2003.



Brian Shafer, Contract Administrator

**IN THE BOARD OF COMMISSIONERS OF THE
HOUSING AND COMMUNITY SERVICES AGENCY
OF LANE COUNTY, OREGON**

ORDER NO.

)In the Matter of Accepting a Bid and Awarding
)Contract #03-C-0066 for the Laurelwood Re-
)Construction: Phase Four

WHEREAS, at a duly publicized time and place on October 9, 2003, Brian Shafer, Contract Administrator for the Housing And Community Services Agency of Lane County, Oregon, opened bids on the following project: Contract #03-C-0066 for Laurelwood Re-Construction: Phase Four.

WHEREAS, funds are available to finance the project, and the Executive Director having so recommended, NOW, THEREFORE, IT IS HEREBY

ORDERED, that NW Building Specialists be awarded the contract in the amount of \$194,254 for the Laurelwood Re-Construction: Phase Four, and that the agreement be executed by the Executive Director in accordance with the bid documents. The contractor shall present a valid signed contract with performance security and shall satisfactorily complete all work within the specified contract time.

DATED this _____ day of _____, 2003

Peter Sorenson, Chair
HACSA Board of Commissioners

APPROVED AS TO FORM

Date 10/17/03 Lane County
[Signature]
OFFICE OF LEGAL COUNSEL

In the Matter of Accepting a Bid and Awarding Contract #03-C-0066 for the Laurelwood Re-Construction: Phase Four